

Dynamic Minds Academy Board of Directors Meeting Minutes

9/17/2020, 5:30 pm

Type of Meeting: Monthly Board of Directors Meeting

Meeting Facilitator: Joel Harris - President

Attendees:

Board of Directors: Bruce Breeden; Mary Lou Hulseman; Barbara Maschino

Others: Kevin Davis, Samantha Bandy, Aaron Wallace, Brenda Mescher, Emilie Strange; LaMeca Perkins-Knight; Emily Gaskill, Lindsay Omlor, Kaden Loggins, Julie Gordon

- I. Call to Order
- II. Roll Call
- III. The board approved the August 2020 Board Meeting Minutes as amended to indicate that the date approved for reopening the school is October 19, 2020 rather than October 29, 2020 (4-0).
- IV. The board accepted Doug Downey's Resignation from DMA Board (4-0).
- V. Elect new Vice President/Secretary
 - a. Barbara Maschino was elected Vice President (4-0)
 - b. Kevin will ask Shannon Franklin to come in for the next 3 months to take minutes for the Board meetings. This will be through the current contract with Indiana Charters. The board approved this plan. (4-0)
- VI. Joel Harris proposed, and the board approved (3-1) a process for replacing Doug's board position. The proposal is attached to the minutes. We would target having them onboarded within 3 months.
- VII. The board accepted the personnel report (4-0). No changes in personnel this month.
- VIII. Samantha updated the board on current enrollment and the official count. The count is at 107 which puts us at 96% of the budgeted count of 111. But due to complexity factor changes, the monthly income will only be about \$500 less than the budget.

- IX. Samantha expressed a need to engage school psychologist through K1ds Count to deal with increased workload prior to the December special education count. The board accepted a proposal to engage a psychologist from K1ds Count on an as needed basis at a rate of \$92/hour (4-0).
- X. The board adopted a motion to add the definition of a teacher into the TAG policy (4-0).
- XI. The board accepted the financial reports for August (4-0).
- XII. Sami provided an update on CSP Grant
 - a. Sami and Joel attended a session describing the budget process. The budget needed some adjustments which have been made and provided back to the state.
 - b. There will not be carryover between the two years of the grant. It will be necessary to spend half of the grant amount prior to September 30, 2021.
 - c. Establishing the contract to get reimbursed will take several months, but we can begin spending now. Sami wants the ability to finance some of the up-front expenditures prior to getting the contract established. Sami will explore a financial arrangement with CSC and/or our bank and make a recommendation at the next board meeting.
- XIII. Discussion regarding changes to banking
 - a. The lack of a credit or debit card has made some expenditures difficult over the last year. The board approved a motion to allow Samantha to apply for a credit card with the bank with the provision that each credit card statement is to be reviewed by the treasurer each month. (4-0)
 - b. Changes in signature card. Doug Downey is on the signature card, so it needs to be updated. Sami will contact the bank and find out what we need to do to get him off the signature card and to get Bruce on the card.
 - c. Joel suggested that we should explore interest bearing account. Sami will discuss with the bank what would make sense.
- XIV. Discuss beginning evaluation plan for Indiana Charters and The Hope Source. The documents used in 2019 were distributed as a starting point. Education One and Indiana

Charters were asked if there are any other tools that their clients use. Board members are to review the existing documents prior to next board meeting with proposals for any changes. Also, consideration needs to be given to who we are going to ask to review the two organizations.

- XV. Samantha provided a comprehensive review of the city and state protocols and conditions for reopening DMA. Her recommendation was to reopen the school for in-person classes on October 19, 2020. As this is the plan approved at August's board meeting, no action was needed by the board. Julie expressed that having the DMA staff come back earlier than that would be helpful for THS staff. Samantha will investigate bringing the Teacher assistants back prior to October 19, 2020.
- XVI. Education One Report. In the accountability plan status, all current measures are "Meeting standard" except for Enrollment variance, which is at "Does not meet standard". When the new count goes in, this should improve to "Approaching standard." The quarterly special education compliance audit shows that DMA "Meets Standard" as well in this area.
- XVII. Public Input
- XVIII. Motion to adjourn (4-0)
- XIX. Next Meeting: 10/15/2020, 5:30 PM, In person at DMA with Zoom Support

Add New Board Member Process:

The process to add a new board member will be as follows:

1. Identify potential candidates for the board position. Candidates will be proposed by existing board members or the school leader. The initial target for candidates will be parents of children who attend the school, however, candidates from non-DMA parents will be considered.
2. Request candidates to fill in an online questionnaire that will indicate their background and describe their interest in being on the board of directors. This questionnaire will be based on ones that were used for the BSU and Education One applications. The Board President will coordinate the questions with the other members of the board and arrange to get an online service set up to collect the information.
3. Board members will review candidates' questionnaires. An executive session will then be scheduled to discuss the questionnaires to decide which of the candidates the board wishes to interview. A second executive session will be scheduled to interview the

candidates and make an informal decision if one of the candidates should be invited to join the board.

4. At the following regularly scheduled public board meeting, a motion will be put forward to add the candidate to the board of directors. That seat's term will expire on June 30, 2023.

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